



where *grocers* gather

FEBRUARY 26 - 28 / 2023

CAESARS FORUM CONVENTION CENTER, LAS VEGAS, NV

las vegas

CERTIFICATE OF INSURANCE & EAC POLICY

Certificate of Insurance

A **requirement** of exhibiting at **NGA 2023** is for **ALL** exhibitors to carry liability insurance throughout the Exhibition. The deadline for submitting the Certificate indicating adequate insurance coverage is **February 11, 2023**. Even if Exhibitor hires an EAC, Exhibitor still must supply its own Certificate of Liability Insurance. ALL EAC's must submit an application form with a certificate of insurance prior to deadline to be approved by show management. Exhibitor's insurance carrier must issue such Certificate of Liability Insurance. A sample insurance form can be found in the exhibitor manual.

To ensure that the Certificate of Liability Insurance has the correct information required, please make sure your certificate includes the following information.

AMOUNT SUGGESTED: One (1) Million Dollars

Under the ***Certificate Holder***, please include:

Clarion Events, Inc. / [National Grocers Association Show 2023]

6 Research Drive

Shelton, CT 06484

Under ***Description of Operations***, please include:

All activities related to [National Grocers Association Show 2023, February 26 – 28, 2023]

[Caesar's Forum Convention Center]

[Las Vegas, NV, United States of America]

Complete Certificates of Liability Insurance must be uploaded to the exhibitor portal.

Certificates of Liability Insurance will not be accepted via email or mail.

Please [click here](#) to access your exhibitor portal. Your company password to access the portal can be found in your confirmation letter. Please contact your Exhibitor Services Manager, stacey.gonillo@clarionevents.com with any questions.

If you do not have insurance, or you would rather not use your own insurance, (similar to when you rent a car – so that claims would not be filed against your policy), we have set up a program with RainProtection Insurance through which, you can purchase compliant insurance instantly online for only \$84. Please [click here](#) for more information.

Exhibitor Appointed Contractors (EAC) An Exhibitor Appointed Contractor (EAC) is a company (other than the official service contractor listed in the Exhibitor Manual) that provides a service (for example, display and installation/dismantling of a booth) at Exhibitor's request and needs access to Exhibitor's booth during the installation and/or dismantling period. If you hire an EAC, you must complete and return the Request for Set Up by Non-Official Contractor Form (EAC) in Hargrove's portion of the manual. The EAC will also have to provide a Certificate of Liability Insurance as described above.

Any questions related to the Certificates of Liability Insurance or an EAC should be directed to your Exhibitor Services Manager, Stacey Gonillo, at stacey.gonillo@clarionevents.com